Dear PhD students,

In the wake of the current situation, here is an update how we can proceed by following the governmental implications (https://www.bag.admin.ch) and the directives of the University of Bern:

➤ The GCB coordinator and office team are still working partially in home office
➤ **Thesis Defenses and Mid-Term Examinations:**
  - Continue to send all relevant documents to the GCB electronically
  - Hold via videoconferencing, e.g., Zoom and with at least one thesis committee member (or tutor in the case of exams) in the room together with the student.
  - Verify the maximum capacity of the room you reserve – the physical presence within the room may not exceed maximum capacity and physical distancing guidelines must be adhered.
  - **Apéros**- or any social gathering are postponed indefinitely until further notice
  - Schedule in advance an appointment for either Tuesday or Thursday, to drop off the three hard copies of your thesis defense copies
➤ **Course Certificates and other study documentation**
  - Continue to send all relevant documents to the GCB electronically
➤ **General communication**
  - Communicate with the GCB via email whenever possible.
  - Schedule appointments in advance should you need to discuss with the GCB by telephone

Stay healthy and still have a good summertime!

PD Dr. Monica Schaller, GCB Coordinator, and the GCB Administration Team